

GCMA LETTER TO SECNAV

From: (General court-martial authority)  
To: Secretary of the Navy  
Via: Judge Advocate General

Subj: COMPLAINT OF WRONGS UNDER ARTICLE 138, UCMJ, (Article 1150, U.S. NAVY REGULATIONS (1990)), BY (Rank/Rate)(Name)(Service)

Ref: (a) Article 138, UCMJ (Article 1150, U.S. Navy Regulations, (1990))  
(b) Chapter III, JAGMAN

Encl: (1) Original complaint with enclosures and endorsements  
(2) Copy of GCMA's letter to complainant  
(3)-(x) (related documents, reports, and investigations)

1. Per references (a) and (b), enclosures (1) through (x) are forwarded.

2. In enclosure (1), (complainant) makes the following allegations:

(a) - (x). (Specifically list each separate allegation.)

3. Regarding the allegations in paragraph 2 above, I have made the following determinations: (a) - (x). (A determination must indicate whether each allegation has merit or is without merit. References to specific sections of the enclosures should be made where applicable.)

4. In enclosure (1), (complainant) requests the following relief:

(a) - (x). (Specifically list each element of relief requested.)

5. I have determined that (the following/no) relief is appropriate in this case. (If relief is granted, discuss the specifics thereof.)

6. By the original of enclosure (2), the complainant has been advised of the action I have taken as the general court-martial authority.

\_\_\_\_\_  
(PERSONALLY SIGNED BY THE GCMA OR  
OFFICER ACTING IN SUCH CAPACITY-  
SEE SUBSECTION 0307g)

Copy to:  
(previous endorsers)